

GENERAL SCHOOL ADMINISTRATION

STUDENT HOUSING

Boundary Planning Process

Boundaries for elementary and middle schools shall be developed in the following manner.

- I The Superintendent shall provide the School Board with a list of schools most likely to be affected by the boundary planning process, prior to the creation of each Boundary Planning Committee.
- II. The Boundary Planning Committee shall be composed of a maximum of 15 members and comprised of parents and volunteers from areas that are most likely to be impacted by the redrawing of boundaries. Selection preference shall be given to parents and volunteers who are community leaders, PTO/PTA officers, and/or Advisory Council members, and administrative representatives appointed by the Superintendent of Schools.

The Boundary Planning Committee shall be guided by the Planning Office who shall provide the Boundary Planning Committee with an initial boundary plan. The Planning Office shall publish the working documents of the Boundary Planning Committee to its web site in reasonable time as the Committee progresses in its work. Boundary plans shall be developed by the Planning Office for the School Board to review.

Each plan shall:

- A. Attempt to balance the enrollments at the affected schools within 15% of the average capacity utilization over the subsequent three years from the current school year.
- B. Consider the demographic balance of any proposed new school boundaries.
- C. Attempt to minimize the number of times any particular geographic area is reassigned schools at the affected level (elementary, middle or high) within the past several years.
- D. Attempt to facilitate the efficient transport of students.
- E. Attempt to avoid splitting small neighborhoods.

- III. The Boundary Planning Committee shall hold two community meetings, where the public will have an opportunity to review the boundary proposals and to comment on their relative merits.
- IV. Comments and suggestions shall be considered by the Boundary Planning Committee and return to deliberations, making modifications to the boundary proposals, as necessary. They shall then prepare a report to include at most three boundary proposals, with comments and recommendations, for presentation to the School Board for consideration. The Committee is encouraged to present a single recommendation, although this may not always be possible.
- V. The School Board shall establish school boundaries.
- VI. Boundaries for high schools, due to their highly complex nature, shall be developed in the most appropriate manner as determined by the Superintendent. Public input shall be included in this process.

The Associate Superintendent for Finance and Support Services, or designee, shall be responsible for implementing and monitoring this regulation.

The Associate Superintendent for Finance and Support Services, or designee, shall be responsible for reviewing this regulation in 2011.